



GIRNE AMERICAN UNIVERSITY CANTERBURY

Application Form

This application should be completed in **CAPITAL LETTERS** using **BLACK** ink only.
The completed application form should be returned to

admission@gauc.org.uk

Or alternatively sent by post to

Girne American University Canterbury
Admission Department
9 St. George's Place
Canterbury
Kent
CT1 1UT

PHOTO

In order to process applications the admission department requires all applicants to complete this application form in full and include **copies** of the following documents.

- Passport showing Photo and Expiry date
- All academic and professional qualifications

FOR OFFICE USE ONLY
APPLICATION NO:

1 - PERSONAL INFORMATION

Mr/Mrs/Miss/Ms	Surname/Family Name	First name(s)
_____	_____	_____
Nationality	Date of Birth: (DD / MM / YYYY)	Sex: Male <input type="checkbox"/> Female <input type="checkbox"/>
_____	_____	_____
Passport No	Second or Dual Nationality	Country of Residence
_____	_____	_____
Permanent Address	Correspondence Address	
_____	_____	
_____	_____	
_____	_____	
_____	Postcode	Postcode
Telephone no:	Mobile:	Telephone no: Mobile:
_____	_____	_____
Email:	_____	
Do you have a disability? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes Please specify: _____		
CRIMINAL CONVICTION		
Have you been convicted of a criminal offence? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Type of Passport UK <input type="checkbox"/> EU <input type="checkbox"/> Other <input type="checkbox"/> If you tick other please fill below section. _____		
Have you previously applied for a UK visa? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes please specify _____		
Visa Type	Visa Length	Issues Date (DD / MM / YYYY) Expiry Date (DD / MM / YYYY)
_____	_____	_____
Have you previously been refused a UK visa? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes please specify _____		
Visa Type	Reason of Refused	Date of Refused (DD / MM / YYYY)
_____	_____	_____

2 - ENGLISH LANGUAGE

Do you have any of the following English Language qualifications?

Qualification	Date Awarded	Grade
GCSE	<input type="checkbox"/> (DD / MM / YYYY)	<input type="text"/>
A Level	<input type="checkbox"/> (DD / MM / YYYY)	<input type="text"/>
IELTS	<input type="checkbox"/> (DD / MM / YYYY)	<input type="text"/>
TOEFL	<input type="checkbox"/> (DD / MM / YYYY)	<input type="text"/>
Other	<input type="text"/> (DD / MM / YYYY)	<input type="text"/>

3 - PROGRAMME OF STUDY

Please enter the programmes you would like to study

Programme Start Date. (Please tick relevant boxes)

Semesters

Fall	<input type="checkbox"/>	Full Time	<input type="checkbox"/>
Spring	<input type="checkbox"/>	Part Time	<input type="checkbox"/>
Summer	<input type="checkbox"/>		
2011	<input type="checkbox"/>		
2012	<input type="checkbox"/>		

English Foundation	<input type="checkbox"/>
Pre-Sessional courses in English for academic purposes	<input type="checkbox"/>
Undergraduate	<input type="checkbox"/>
Postgraduate	<input type="checkbox"/>

Please choose in order of preference using numbers 1 to 3

Accounting	<input type="checkbox"/>
Banking and Finance	<input type="checkbox"/>
Business Management	<input type="checkbox"/>
Economics	<input type="checkbox"/>
International Business	<input type="checkbox"/>
Marketing	<input type="checkbox"/>
Management Information System	<input type="checkbox"/>
Political Science & Public Administration	<input type="checkbox"/>
Tourism and Hospitality Management	<input type="checkbox"/>
Architecture	<input type="checkbox"/>
Interior Design	<input type="checkbox"/>

Postgraduate Programmes may vary please visit our website for the current list of programmes.

4 - GAU STUDY ABROAD PROGRAMME APPLICANTS ONLY

Current GAU Students wishing to enter the Study Abroad programme at GAU Canterbury please fill in this section too.

GAU Student Number

Place of Study? (Please tick relevant box)

GAU – Cyprus	<input type="checkbox"/>
GAU – Singapore	<input type="checkbox"/>
GAU – USA	<input type="checkbox"/>

Current CGPA Score

Year of Study? (Please tick relevant box)

Foundation	<input type="checkbox"/>	Third	<input type="checkbox"/>
First	<input type="checkbox"/>	Fourth	<input type="checkbox"/>
Second	<input type="checkbox"/>		

Semesters in GAU – Canterbury you wish to study during
(Please tick relevant boxes)

Fall	<input type="checkbox"/>
Spring	<input type="checkbox"/>
Summer	<input type="checkbox"/>
2011	<input type="checkbox"/>
2012	<input type="checkbox"/>

5 - HAVE YOU PREVIOUSLY STUDIED IN THE UK

Have you previously studied in the UK? Yes No

If Yes please state which School/College/University

Attended from (DD/MM/YYYY) to (DD/MM/YYYY)

6 - ACADEMIC AND PROFESSIONAL QUALIFICATIONS

All applicants should send copies of academic and professional qualifications obtained, translated into English where appropriate.

Name of institution / address	Dates	Qualifications achieved	Subjects(s)
	from (DD/MM/YY) to (DD/MM/YY)		
	from (DD/MM/YY) to (DD/MM/YY)		
	from (DD/MM/YY) to (DD/MM/YY)		
	from (DD/MM/YY) to (DD/MM/YY)		

Please continue on a separate sheet if necessary

7 - REFEREE

Please provide the name and address of an academic referee below.

Name: _____

Address: _____

Postcode: _____

Tel: _____ Fax: _____

Email: _____

Position: _____ Title: _____

Institution Name: _____

Institution Address: _____

Postcode: _____

Tel: _____ Fax: _____

Website: _____

Email: _____

REFERENCE

Applicant's Name:

Please comment on applicant's academic ability and character.

Signature of Referee:

Date:

8 - FUNDING

How do you plan to fund your studies? (Please tick relevant box)

Self Financing

Sponsored by Family (please specify)

Scholarship (please specify)

Other sponsor (please specify)

Sponsor Details

Name _____

Address _____

Postcode _____

Occupation _____

Tel _____

Fax _____

9 - ACCOMMODATION

Do you require accommodation? (Please tick relevant box) Yes No

When do you expect to arrive in the UK? (DD / MM / YYYY)

Accommodation Choices

Home Stay

Private Rented

University Housing

Please indicate if this is your choice and state any special needs such as diet, religion, disabilities, etc.

Home Stay: This type of accommodation is with a British family and usually comprises a private bedroom, use of family facilities, wireless internet, meals and laundry facilities. Rate: **£150 per week.**

Private Rented Accommodation: The University cannot arrange private accommodation but we can provide contact details for local Letting Agents.

University Housing: This accommodation will be in a fully furnished University house within walking distance of the University. You will be given your own bedroom, communal lounge, kitchen and shared bathroom. Accommodation is allocated on a first come, first serve basis so the size of rooms will vary. The rate is the same for each room. No pets are allowed in the rooms or house unless agreed with the University. Please indicate whether you prefer all female or all male house or have no preference.
Rate: From **£450 per month.**
Students will need to provide for their own transport and food. Please indicate if this is your preference and any special needs you may have such as wheelchair access, etc. All houses are non-smoking. Students are requested to smoke only in the outside areas of the property.

10 - HOW DID YOU HEAR ABOUT THE COURSE AT GAU - CANTERBURY

Please indicate how you heard about the course you have applied for.

Family

Exhibition

Friend

Advertisement

Internet

Agent

Other (please specify) _____

PERSONAL STATEMENT

Please continue on separate page if required.

Signature: _____

Date: _____

Student Refund Policy & Procedure

Refund Policy

Girne American University – Canterbury registration fee of £250 are non-refundable.

For Overseas Students

Overseas students that are refused a visa are entitled to a full refund minus the application and registration fees.

A refund request must be submitted within 30 days of the refusal.

The Admissions office will need the official visa refusal letter (originals only) and may request copies of every page in the applicant's passport and the return of any acceptance documents we have issued. Once verification of the authenticity of the visa refusal with the appropriate British overseas posting (Embassy/High Commission), has been made the refund can be initiated.

Withdrawing from a Program

Before Start Date

Students cancelling / withdrawing from a Programme before the start date of the program are entitled to a full refund minus the application and registration fees from the Admissions Office upon written application.

After Start Date

The University will deduct 25% from fees for withdrawals made before the sixth week of a semester.

Withdrawals made after the sixth week will not be entitled to a refund.

The university is required by law to report overseas students who are withdrawing from a programme of study to the UKBA.

Girne American University – Canterbury reserves the right to cancel a programme, or course, when there are insufficient applicants. In such cases existing applicants are entitled to a refund minus the non-refundable application and registration fees.

Diversity and Equal Opportunities

The university is committed to providing Diversity and Equal Opportunities for all its students as legally required.

The university's full Diversity and Equal Opportunities Policy and Procedures are available from the student support officers.

DECLARATION

I certify that to the best of my knowledge all the statements I have made in this application are correct and true. I accept that the University reserves the right to withdraw any offer or cancel a registration and dismiss any student if the information provided is false or misleading. I agree that the information given on this form may be processed by GAU - Canterbury in accordance with the Data Protection Act 1998 for the purpose of the application and selection process and any subsequent admissions process. The data given is also subject to the Freedom of Information Act 2000. I consent to the storage of this and additional information obtained from me and other persons in manual and computerised files.

Signed:

Date: